

SST Agenda

1. Welcome and Introductions (Chair).
2. Brief outline of purpose of SST meeting.
3. Parent (or other appropriate team member) is invited to share student's 'background story' including perceptions of strengths and educational needs.
4. Team members are invited (in turn) to share information or insights (from their expertise/perspectives) about the student's strengths and educational needs.
5. Clarifications (if necessary).
6. Generation of ideas/solutions.
7. Plan of action is developed (includes who, what, when etc).
8. Review process is established.
9. Summary.
10. Minutes are recorded, to be distributed to team members.

Process of Referral

1. Referrals are made in the first instance to the Support Teacher: Inclusive Education (aka Learning Support Teacher). The ST:IE co-ordinates referrals, sets meeting dates and invites participants.
2. Referrals may be made by parents/caregivers, class teachers, Admin and/or support personnel.


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Purpose of the Student Support Team Meeting



The support team convenes to share vital information about the targeted student's strengths and educational needs and to collaboratively develop an effective plan to overcome any identified barriers to learning and/or to the development of pro-social behaviours.

Beliefs

Class teachers are entitled to support in providing for the diverse learning needs of students in their classes.

Parents and caregivers have significant knowledge of their child's strengths and educational needs. Their insights and ideas are especially valued in the support team process.

Team members bring a diversity of expertise, perspectives and ideas to the process.

Collaborative problem solving generates creative solutions.

The team takes up the challenge to support the student to overcome identified barriers to learning and/or pro-social behaviour. Building on the student's strengths is an important factor in addressing this challenge.

Strategies, approaches, interventions and plans should be regularly reviewed to achieve maximum effectiveness.



Student Support Team

Meets regularly
(usually weekly)

Includes:

Administration representative
(to act as Chair);

Parents;

Support Teacher: Inclusive
Education (ST:IE);

Special Needs Consultant;

Guidance Counsellor;

Class Teacher;

other Specialists.

Supports the educational needs of students by:

Sharing information and
gathering appropriate data.

Collaboratively problem solving to
generate effective interventions.



Developing a profile of:

1. the student's strengths, and
2. any barriers to learning (or to the development of pro-social behaviours).

Planning, supporting and
reviewing appropriate
interventions.

Collaborative problem solving generates creative solutions.

